



State of Tennessee
Department of Commerce and Insurance
Real Estate Appraiser Commission
500 James Robertson Parkway
Nashville, Tennessee 37243-1166
(615) 741-1831

EXAMINATION APPLICATION

(This is not an application for licensure or certification)
(TYPE OR PRINT IN INK)

This application is to be used by applicants that wish to take the licensed appraiser examination or the certified residential appraiser examination prior to completion of the experience requirement and application to upgrade. Applicants for certified general classification may not take the examination until the experience requirement has been fulfilled and approved by the Tennessee Real Estate Appraiser Commission. Please be advised that exams are valid for only **24 months** from the passing date of the examination. Applicants must complete the upgrade process within that period of time or will be required to re-take the examination. Please include an **application fee of fifty dollars (\$50.00)** made payable to: **State of Tennessee**.

☐ Approval for Early Licensed Appraiser Examination

☐ Approval for Early Certified Residential Appraiser Examination

APPLICANT INFORMATION

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SOCIAL SECURITY NUMBER

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MONTH

DAY

YEAR

BIRTHDATE

NAME OF APPLICANT MR. ☐
MS. ☐

FIRST NAME

FULL MIDDLE NAME

LAST NAME

RESIDENTIAL ADDRESS

STREET ADDRESS (REQUIRED)

CITY, STATE, ZIP CODE

E-MAIL ADDRESS

HOME TELEPHONE

BUSINESS ADDRESS

BUSINESS NAME

STREET ADDRESS (REQUIRED)

CITY, STATE, ZIP CODE

POST OFFICE BOX (IF APPLICABLE)

CITY, STATE, ZIP CODE (FOR PO BOX)

COUNTY

BUSINESS TELEPHONE

FAX NUMBER

E-MAIL ADDRESS

An applicant may apply to take the examination for a state licensed real estate appraiser or a state certified residential appraiser; provided, that the applicant and/or registered trainee has completed all appropriate education requirements. An applicant may not apply to take the examination for a state certified general real estate appraiser until the applicant has completed all other requirements for general certification.

If an applicant applies to take the examination prior to application for licensure/certification and prior to completion of the experience interview they shall remit a nonrefundable fee of fifty dollars (\$50.00) with his or her application to take the examination for a state licensed real estate appraiser or a state certified residential real estate appraiser. A registered trainee must obtain licensure or certification within twenty-four (24) months of the passing examination date.

If, after passing the examination, all other requirements are not met prior to the expiration of a trainee's registration and the registered trainee fails to renew, then he or she loses credit for passing the examination.

CHARACTER INFORMATION

IF ANY OF THESE QUESTIONS ARE ANSWERED YES, PLEASE EXPLAIN IN A SUPPLEMENTAL WRITTEN STATEMENT.

Have you ever been denied an appraiser license or certificate or had an appraiser license or certificate or professional license of any type disciplined in Tennessee or elsewhere? This would include a suspension, revocation, or voluntary surrender of a license or certificate.

Yes ☐

No ☐

Are there currently formal administrative charges and/or disciplinary complaints pending against you in connection with any appraiser or other professional license that you hold?

Yes ☐

No ☐

Have you ever been convicted of, pled guilty, or pled no contest to any criminal offense, or is there any criminal charge now pending against you?

Yes ☐

No ☐

Has any final administrative order, or judgment or decree of court been entered against you in which you were charged in the petition, complaint, declaration, answer, counterclaim or other pleading with any fraudulent or dishonest dealing?

Yes ☐

No ☐

PERSONS WHO ANSWER "YES" TO ANY OF THE QUESTIONS WILL NOT BE AUTOMATICALLY DISQUALIFIED FOR REGISTRATION, LICENSURE OR CERTIFICATION; HOWEVER, THE APPLICANT MAY BE REQUIRED TO APPEAR BEFORE THE COMMISSION TO EXPLAIN HIS/HER ANSWER(S) TO THE QUESTIONS(S), AND WILL BE REQUIRED TO SUBMIT A SUPPLEMENTAL STATEMENT WHICH PROVIDES ADDITIONAL INFORMATION AND DOCUMENTATION REGARDING SUCH ANSWERS. IF YOU ANSWERED "YES" TO QUESTION NUMBER 3, YOU ARE REQUIRED TO PROVIDE CERTIFIED COPIES OF THE COURT DOCUMENTS IN ALL SUCH CASES. IF YOU ANSWERED "YES" TO QUESTION NUMBERS 1, 2 OR 4, YOU ARE REQUIRED TO PROVIDE IN WRITING THE FOLLOWING, WHERE APPLICABLE:

- 1. A COMPLETE LISTING OF ALL DISCIPLINARY SANCTIONS IMPOSED AGAINST ALL OF YOUR APPRAISER AND OTHER PROFESSIONAL LICENSES ALONG WITH THE DATES SUCH DISCIPLINE WAS IMPOSED;*
- 2. TRUE AND CORRECT COPIES OF ALL SUCH DISCIPLINARY SANCTIONS, AND FORMAL ADMINISTRATIVE CHARGES AND DISCIPLINARY COMPLAINTS WHICH ARE PENDING IN CONNECTION WITH ANY APPRAISER OR OTHER PROFESSIONAL LICENSE THAT YOU HOLD; AND*
- 3. TRUE AND CORRECT COPIES OF ALL FINAL ADMINISTRATIVE ORDERS, OR JUDGEMENTS, OR DECREES OF COURT ENTERED AGAINST YOU WHERE YOU WERE CHARGED IN THE PETITION, COMPLAINT, DECLARATION, ANSWER, COUNTERCLAIM OR OTHER PLEADING WITH ANY FRAUDULENT OR DISHONEST DEALING.*

AFFIDAVIT

I have fully read and understand this application and the information given herein is true, correct and complete to the best of my knowledge. I agree to provide the Commission complete copies of any and all documents upon which any "yes" answer is based. If so requested by the Tennessee Real Estate Commission, I will furnish all additional information or documentation as may be deemed necessary for the verification of the information given here, and in my supplemental statement. I acknowledge that this application may be disapproved for cause and that any registration, license or certification that I may obtain may be revoked for supplying false, incomplete or misleading information to the Commission. I agree to comply with the standards set forth in T.C.A, Title 62, Chapter 39, and I understand that violations of this chapter and the rules of the Tennessee Real Estate Appraiser Commission shall be grounds for disciplinary proceedings against me.

For applicants for registration as a trainee: I fully understand that this registration does not entitle me to a license or certificate, and all reports must be signed by my sponsor.

Signature of Applicant

Printed Name of Applicant

Date

State of _____

County of _____

Sworn to and subscribed before me this the _____ day of _____, _____.

Notary Public

Date

My Commission Expires: _____

APPRAISAL EDUCATION LOG

This Appraisal Education Log is for applicants that completed all of their education requirements **before January 1, 2008**. Photo copies of the education letters must be attached to this application. Submit **Qualifying Education** only. Course ID numbers can be obtained from the State website for all approved courses at: <http://www.tennessee.gov/commerce/boards/treac/index.html> then, clicking on the "Education" link.

Course Name	Provider	Location Taken	Hours Completed	Date Completed	Course ID Number from State website

TOTAL EDUCATION HOURS CLAIMED _____